

# Program Application & Terms & Conditions Work UK



TO BE COMPLETED BY THE **APPLICANT** (print in black ink)

All fields are required unless listed as optional.

### Application Checklist

**ALL ITEMS LISTED BELOW MUST BE COMPLETE & INCLUDED WITH YOUR APPLICATION**

Signed Terms and Conditions Form

\$250 Deposit

Program Application Form

A copy of valid passport i.d. page

Two Photos (The photos should have a white background and you should not be wearing anything covering your head).

A copy of resume or C.V. indicating academic and extra-curricular activities (athletics, arts, or others)

Two letters of reference from employers or teachers

Copies of any Certificates, Degrees and/or Diplomas you may have

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### Personal Details

Last Name *(as per passport)* \_\_\_\_\_

First Names *(as per passport)* \_\_\_\_\_

Birthdate 

D	D	M	M	Y	Y
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 Age now \_\_\_\_\_

Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Suburb \_\_\_\_\_

State \_\_\_\_\_ Postcode \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_

Mobile Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

Country of Citizenship *(as per passport)* \_\_\_\_\_

Other Citizenships *(if any)* \_\_\_\_\_

Passport No. \_\_\_\_\_

Issuing Country \_\_\_\_\_

Passport Expiry Date 

D	D	M	M	Y	Y
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 \_\_\_\_\_

### About Your Former Education/Training

#### High School Information

High School name \_\_\_\_\_

Graduation Date *(or expected)*

D	D	M	M	Y	Y
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 \_\_\_\_\_

#### University/TAFE or other training information *(if already attended)*

Institution Name \_\_\_\_\_

Field/s of Study \_\_\_\_\_

Graduation Date *(or expected)*

D	D	M	M	Y	Y
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 \_\_\_\_\_

Courses Passed *(number)* \_\_\_\_\_

### Experience

Have you ever worked in the hospitality industry?  Yes  No

### Desired destination

British Channel Islands  United Kingdom

### Photographs

**Female Applicants** - Female Applicants must wear a white blouse and tie their hair back, and keep jewellery to a minimum.

**Male Applicants** - Male Applicants must wear a white shirt and a tie, and have short hair and no facial hair.

Include one passport photo and one full body photo.

### Commencement of Program

Desired training start date - Please circle the month in which you would like to commence your training course in Germany. Please note that the training course starts in the last week of the month:

Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec

Year 

Y	Y	Y	Y
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 \_\_\_\_\_

### How did you learn about Student Placement Australia?

T.V.  Web  Newspaper

Recommendation  Magazine  Academic Fair

Other (please specify): \_\_\_\_\_

### Acceptance into Program

Consideration of the application will only be made after receipt of the fully completed application form and payment of the required deposit. The applicant will be formally accepted into the program only after:

1. Student Placement Australia Pty Ltd has determined that the application meets all requirements for the nominated program and the applicant has been satisfactorily interviewed by Student Placement Australia Pty Ltd.
2. The sponsoring organisation, DFSR, has reviewed and accepted the application.

CONTINUES OVERLEAF

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## Eligibility Criteria

The Work UK program offers training and employment in the hospitality industry in the UK. You must be interested in beginning or continuing training and employment in this field and meet the following eligibility criteria:

- Be between 18 and 30 years of age.
- Want to gain work experience abroad.
- Be well-groomed.
- Have a clean police record.
- Be willing to work for 12 months (shorter stays may be possible).
- Be eligible for and granted a Working Holiday Maker Visa.
- Can provide two references from previous employers or teachers.

In addition, it is desirable but not required that you have experience or training in the hospitality and/or catering industries.

## Inoculations

All applicants must ensure they meet the health requirements of the German and UK governments. You should consult your GP or local health authority for the latest requirements.

## Payment Schedule

1. A \$250 deposit is required when you submit your application.
2. A further \$1000 is due when you are formally accepted.
3. The balance of the fee is due one month prior to your scheduled departure or when you receive confirmation of your placement (whichever is the sooner).

## Cancellation and Refund Policy

Cancellations will only be accepted in writing and will be effective at the date received by Student Placement Australia Pty Ltd. Refunds will be made according to the following schedule:

1. If your application does not meet our basic eligibility criteria you will be refunded in full.
2. If you withdraw from the program:
  - Before interview you will be refunded in full.
  - After interview but before acceptance you will be refunded in full less the \$250 deposit.
  - After acceptance but before placement you will be refunded in full less \$500.
  - After placement but more than one month before commencement of the training course you will be refunded in full less \$750.
  - After placement but less than one month before commencement of the training course you will be refunded in full less \$1000.

After departure there will be no refund.

## Responsibility

Student Placement Australia Pty Ltd, its subsidiaries and representatives act only as customers to the various companies, owners, or providers of other services. All employment offers, training, tickets, coupons, and orders are provided to you subject to any and all terms under which such services are issued by the relevant provider. Your acceptance of such employment offers, training, tickets, coupons and orders shall be deemed to be your consent to the additional condition that Student Placement Australia Pty Ltd, its subsidiaries and representatives shall not in any way be liable for any injury, damage, loss, delay or irregularity however caused or arising, and whether out of any defect in any vehicle, or as a consequence of the default of any company, owner or supplier of transportation, accommodation or other service.

## Law of the Contract

This Contract is governed in all respects by the law of the State of New South Wales and any legal action arising under the Contract shall be litigated only in the appropriate Court having jurisdiction in that State.

## Deposit

**\$250 deposit has been paid or is enclosed**

Please indicate your payment method by ticking the relevant box below

### 1. Cheque or Money Order

**Cheque or Money Order enclosed**

### 2. Direct Deposit

**Direct Deposit**

Please quote invoice number and name. You must pay the exact amount on the invoice plus any remittance costs incurred.

Account Name Student Placement Australia Pty Ltd  
Account 062 205 1016 4405  
Bank Commonwealth Bank of Australia  
Address R 1-4 18 Park Street Mona Vale NSW

### 3. Credit Card

Payment can be made by Visa or MasterCard. An additional fee (currently 3.42% but subject to change) will be charged on all credit card transactions.

VISA  MasterCard

Card Holder's Name

Card Number

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Exp Date 

MM	YY
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Card Holder Signature

Date

## Signature of Applicant

I have read, understood and accept the above terms and conditions. I grant Student Placement Australia permission to use any photographic or any other type of material in which I may appear or which I may have created or written, for promotion or publicity of Student Placement Australia programs.

Signature of Applicant

Name of Applicant

Date